



ST ANDREW'S
CHURCH
WEST TARRING

Children's and Families Worker Job description



The main responsibilities of the role:

The Church Community

- To be a part of Sunday worship in the church and actively participate in the planning and presentation of a monthly children and youth Eucharist, and other services with a focus on children, young people and families.
- To work closely with the Leadership Team, including the Priest in Charge, the Assistant Priests, the Director of Music and the Parochial Church Council. To become active members of the local church family, and participate in the daily life of the church community.
- To build upon the existing children's and youth ministry including those already attending youth activities (11 – 18 years); the Sunday Adventurers (4 – 11years); the Baby and Toddlers Group, and children and youth in the Church Choir.
- To work closely with the growing Sunday Adventurers group for those aged 4 – 11 years, and build support for this through developing the team of leaders, helping to connect with more families, and continuing to provide resources for this group.
- To take a positive and dynamic lead in supporting and developing further work with children, young people and families through a planned program of children and youth ministry and related activities, including trips away to appropriate events and camps.
- To work closely with the families of children and young people when supporting and developing work with them, and encourage their participation in the life of the church.
- To support the spiritual life of children and young people in the church, encouraging them to grow in their faith and their knowledge of the bible; their understanding of being a disciple of Jesus and their capacity to live spirit-led life.
- To ground children and young people in the Christian faith equipping them for a joyful lifetime of Christian service to God, the Church and the world.

The Broader Community

- To build upon and where necessary develop further links between the church and other community organisations, including local schools.
- To work closely with adjoining parishes specifically Maybridge and St Symphorian over the provision of youth work, and collaborate with them as appropriate to promote area based activities.
- To conduct outreach work with young people in the community.
- To build upon and develop age appropriate youth work, clubs and activities for children and young people.
- To engage with other communities/faith organisations across the locality regarding youth provision.
- To establish effective relationships with other workers in the local area.
- To build good working relationships with Community organizations, including schools for the well-being and good of children and young people locally
- To work alongside local schools in supporting the transition from primary to intermediate and secondary schools.

What we will provide you with:

- Ongoing professional and spiritual support
- Access to external support and mentoring.
- Ongoing professional development.

General Responsibilities of the role:

- To represent the church whenever necessary.
- To promote the role through speaking to the church community and the broader community.
- To ensure all activities are fully safeguarded and assessed for risk.
- To ensure that effective administration and record keeping is maintained for all aspects of the work, including expenses claims.
- Through promotion of the role, maximise the opportunity, for raising funds towards the continued future funding of the post.
- To produce work plans to the Priest in Charge and the PCC as appropriate and when required. Specifically, before the end of the first year, the second and third year plan for the role.
- Make the time and opportunity to meet with the Line Manager (Priest in Charge) as required and specifically for formal supervision, support and appraisal meetings.

Person Specification for the role:

Essential Qualifications

- Education to a minimum of 2 GCSEs
- Previous children and youth work experience
- Competent IT user
- Competent in the use of social media
- Experience of working with volunteers in the voluntary or paid sectors
- Understanding of safeguarding procedures
- First Aider or willingness to undertake training.
- Will require an Enhanced DBS certificate

Personal Qualities – to be demonstrated

- A Spiritually committed Christian with a maturity of faith
- A calling to children and youth ministry and passionate about its vision
- Passionate about God's Word and open to the workings of the Holy Spirit

Desirable Qualifications and Skills – To be demonstrated

- Qualification in relevant degree subject, e.g. teacher training, youth work or theology
- Able to relate well to young people
- Good listener
- Well-developed interpersonal & communication skills
- Creative & innovative

- Enthusiastic personality
- Inspiring role model
- Relates well to children and young people with additional needs
- Good record keeper
- Team player
- Self-motivated
- Ability to network effectively
- First Aid or willingness to undertake training
- Keen to learn & train